



2019

Richmond Memorial Library

2017-2018 Annual Report / 2019-2020 Budget Newsletter



Budge Vote & Trustee Election:
Thursday, May 2, 2019 9am - 9pm
19 Ross Street, Batavia, NY 14020

Reporting on Fiscal Year 2017-2018

Population chartered to serve: **19,073**
(Batavia City School District, 2010 Census)

Active library cardholders: **21,520**
Resident cardholders: **14,293**
Nonresident cardholders: **7,227**

Days open: **~300**

Library Visits: **155,614**
(~518 people per day)

Material circulation: **169,227**
(about 8 items per library cardholder)

Computer sessions: **26,596**
(about 89 sessions per day)

Connections to WiFi: **22,464**

Library programs: **318**

Library program attendance: **9,740**
(about 30 people per program)

Summer Reading Program enrollment: **509**
Youth: **325**
Adults: **184**

Meeting room usage by outside groups: **329**

RICHMOND MEMORIAL LIBRARY MISSION STATEMENT

Richmond Memorial Library continually provides access to physical and virtual resources and services that meet the educational, informational and recreational needs of its diverse community in a safe and comfortable environment.

Message from Library Director, Bob Conrad

Wow! What a year we had in 2017-18!

And as I sit here in the library amid the chaos of building and site renovations (all part of the Batavia City School District's *2020 Vision Capital Project*) what a year we are having! Among the improvements: beautiful new bathrooms; walls and ceilings repaired of water damage, repainted to their original splendor; HVAC improvements in the Dorothy Wilber Room, where the Friends of the Library hold their book sales; energy-efficient LED lighting; renovation and refinishing of some library storage and office spaces; and the creation of a graded walkway down to the adjacent parking lot. The voters' support of these capital improvements is no surprise to those of us who enjoy the community's support, year after year, attending our programs, using our services, and accessing our materials. Thank you, Batavians!



The library's proposed budget for Fiscal Year 2019-20 could not have been simpler to prepare. On the Revenue side, we're prepared for small drops in PILOT funds and income from library fines & fees. We expect them to be counterbalanced easily by increases to gifts, memorials, and withdrawals from our appropriated fund balance. Of course, the bulk of our revenues come from the local property tax levy. New York's property tax cap formula allows us to ask for an increase of \$60,557 without breaking the cap – but we're asking for an increase of only \$25,350. That increase, which would be under 2% for the sixth year in a row, would raise the Tax Rate Per Thousand by 0.0288 – in other words, by less than \$3 for a home assessed at \$100,000.

On the Expense side, we're budgeting slight increases in local funding for library materials; we're adding capacity to

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| Operating Revenues | 2018-19 | 2019-20 |
|--|--------------------|--------------------|
| Local Public Funds-Batavia School District | 1334254 | 1359604 |
| PILOT Funds | 35872 | 31050 |
| New York State Library Aid | 5000 | 5000 |
| Library Generated Income | | |
| --Interest of Investments | 600 | 1200 |
| --Fines/Printing/Photocopy | 29000 | 27000 |
| --Gifts/Memorials | 5000 | 6800 |
| --Rental space | 2400 | 2400 |
| Appropriated Funds | 74622 | 88013 |
| | \$1,486,748 | \$1,521,067 |
| Operating Expenses | 2018-19 | 2019-20 |
| Library Materials - Books | 56000 | 60000 |
| e-books | 5000 | 6000 |
| Media | 45000 | 43000 |
| Periodicals | 9650 | 9650 |
| Microfilm | 3000 | 3500 |
| Online Resources | 16000 | 17000 |
| Imagination Library | 16200 | 19800 |
| Library Programs | 13185 | 27185 |
| Supplies | 24450 | 25000 |
| Equipment | 2000 | 4000 |
| Computer/Technology Services & Support | 43301 | 43301 |
| Contractual Services & Support <i>such as security system, printer, copiers</i> | 16364 | 18000 |
| Other Services <i>legal, financial, marketing, planning</i> | 27208 | 31178 |
| Postage | 2500 | 2500 |
| Travel (<i>including mileage, library training</i>) | 15700 | 15700 |
| Telecom | 3804 | 4200 |
| Utilities | 25725 | 25725 |
| Wages & Salaries | 749937 | 768847 |
| Employee Benefits - Social Security | 57370 | 58817 |
| Health Insurance + Fees | 181422 | 165403 |
| Retirement + Incentive | 145853 | 144261 |
| Worker's Compensation | 7079 | 8000 |
| Capital Improvement | 20000 | 20000 |
| | \$1,486,748 | \$1,521,067 |

RICHMOND MEMORIAL LIBRARY

PUBLIC LIBRARY BUDGET VOTE AND TRUSTEE ELECTION 2019-20 Fiscal Year

PROPOSITION

Shall the Board of Education of the City School District of Batavia be authorized to raise by tax \$25,350 to increase the annual appropriation from \$1,334,254 to \$1,359,604 for the benefit of the Richmond Memorial Library?

☐

YES

☐

NO

LIBRARY TRUSTEE MEMBER

For five-year term, 2019-2024

Vote for Two

☐

Norm Argulsky

☐

Jessica Ecock-Rotondo

☐

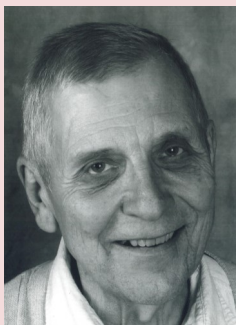
Write in Candidate _____

☐

Write in Candidate _____

Meet the Candidates for Library Trustee

Norman Argulsky



As a lifetime reader, I have always felt that the Richmond Memorial Library is a great treasure for the people of Batavia. Besides books, there are many other items and resources available to borrow and use or use in the library. Many services are provided by our staff from computer services to genealogy to finding the answer to stubborn questions. As a member of the Board of Trustees, I see my job as making sure that the library continues to provide services and resources to all members of our community.

Jessica Ecock-Rotondo

Jessica Ecock-Rotondo works for Rochester Institute of Technology as the Associate Director in the Center for Student Conduct and Conflict Resolution. As a doctoral student in Human Development at the University of Rochester, Jess understands the importance of access to information, which public libraries champion. She has lived in Batavia for 8 years and wants to contribute to the community she now calls home. She is running for the Library Board because she believes that the library can be an essential tool to foster lifelong learning in our community.



RICHMOND MEMORIAL LIBRARY VOTING GUIDELINES

WHO MAY VOTE?

Residents of Batavia City School District who are citizens of the United States, eighteen years or older, and **are registered voters** may vote on this year's Budget Vote and Trustee Election.

WHAT ABOUT ABSENTEE BALLOTS?

Applications for absentee ballots are available at Richmond Memorial Library. If the ballot is to be mailed to the voter, the application must be received at the Richmond Memorial Library by 5 o'clock on April 24th. If the ballot is to be delivered personally to the voter, the application may be received up to 5 o'clock pm on April 30th.

Richmond Memorial Library
19 Ross Street
Batavia, New York 14020

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the Imagination Library program (free books for kids to keep every month, from birth through age 5) which would allow up to double the enrollment we see today; and we're doubling down on our very popular and well-attended library programs for adults, teens, and children of all ages. Long supported by additional funding from the Friends of the Richmond Memorial Library, our music, movie, book, and family gaming programs are popular with Batavians as well as with families from the surrounding communities who come here to share, learn, read, and play, helping to make Batavia the vibrant hub of the GLOW county region. Thank you to everyone for making the Richmond Memorial Library the extraordinary place that it strives to be!



Dolly Parton's Imagination Library!

FREE BOOKS TO KEEP

Dolly Parton's Imagination Library, in cooperation with the Richmond Memorial Library, brings the excitement of books to every child, from birth to age 5. If your child lives in the Batavia City School District, sign up for this **FREE** service online at <https://imaginationlibrary.com/> or by coming in to the Richmond Memorial Library !