

Richmond Memorial Library	
Manual Name: Library Policy Manual	Date Effective: 2/10/2026
Section: Wi-Fi Use Policy	Date Created/Revised: 11/1/13; 2/10/2026

Richmond Memorial Library Wi-Fi Use Policy

Free Wi-Fi access is available at the Richmond Memorial Library. No registration or password is required to use the library's Wi-Fi.

Equipment/Technical Assistance

- Users must have electronic equipment capable of accessing Wi-Fi. Users are responsible for configuring their equipment to access the library's Wi-Fi.
- Library staff cannot provide technical assistance to wireless users. The library cannot guarantee that you will be able to connect successfully to the Wi-Fi.
- Wireless printing is available via a service provided by the library. Charges for utilizing the wireless printing option are the same as standard rates for printing from library computers or making copies.

Rules for use

The Wi-Fi service the Richmond Memorial Library offers is unfiltered. By using the library's Wi-Fi, you agree to abide by the library's *Computer and Internet Use Policy*. This policy states the *Rights of Computer Users* as well as the *Rules and Limitations* governing use of the Internet within the Richmond Memorial Library.

Rights of Users

The Richmond Memorial Library respects a patron's right to both confidentiality and privacy. The Internet is not a secure medium and all transactions, files and communications may be subject to unauthorized access by third parties. The library, however, will not release information on the use of electronic resources by members of the public except as required by law.

The library seeks to provide an atmosphere conducive to the best use of its resources. To this end, it strives to balance the rights of users to access all types of information resources with the rights of users and staff to work in a public setting free from disruptive sounds and visuals. The library's computers and Internet access areas are located in a public space shared by library users and staff of all ages, backgrounds and sensibilities. Computer and internet users are expected to consider this diversity and respect the sensibilities of others.

Rules and Limits

Use of the Internet for activities that violate local, state or federal laws is prohibited. This includes activities such as viewing child pornography, committing fraud, hacking, harassing others, spreading libel or slander.

It is the responsibility of all users of electronic resources at the Richmond Memorial Library to respect intellectual property rights. Copyright restrictions may exist for individual electronic resources. Patrons may only make copies allowable by copyright laws or licensed software agreements.

Users of the library's computers and related peripheral equipment are expected to abide by the rules of the library, including the *Rules of Conduct*. Copies of these rules are available upon request at the circulation and reference desks. Furthermore, users are expected to be aware of and abide by these rules in using the library. In accordance with the authority of the Board of Trustees, persons who do not abide by these rules may be barred from the library, prohibited from using computers or other library equipment, and/or prosecuted for illegal activities.

Richmond Memorial Library expressly disclaims any liability or responsibility arising from access to or use of information obtained through its electronic resources or any consequences thereof. Use of the library's computers is intended for private, non-commercial activities and does not permit unauthorized sales and marketing of goods and services.

Library staff cannot provide in-depth computer training, but will answer questions and help users locate and use resources on the Internet or on other electronic tools in the library.

Children

Wi-Fi access is available to patrons of all ages. Parents or guardians of children under 18 years of age are responsible for their child's Internet use. Richmond Memorial Library assumes no responsibility for the use of the Wi-Fi by children.

Security

The Richmond Memorial Library assumes no responsibility for any personal or wireless device used by patrons to access the wireless network including problems with any configuration, security and data files resulting from connection to the library's wireless network.

The library's wireless network is not secure. Open wireless connections can be captured by others with a wireless device and specific software. When logging onto the Wi-Fi, be sure you are accessing RML Public.

Loss of Privileges

Patrons failing to abide by this policy may lose library privileges in accordance with the Patron Code of Conduct.

Approved by Board: 2/10/2026	
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