

DRAFT

Richmond Memorial Library Board of Trustees August 12, 2025

The August meeting of the Library Board of Trustees was held on Tuesday, August 12, 2025. President Leslie Moma called the meeting to order at 6:03 pm.

Members present: Leslie Moma, Richard Beatty, John Roach, Felipe Oltramari, and Marcia Bohn

Also present: Interim Director Samantha Stryker and Deputy Clerk Debra Levins, and Meg Chilano

Excused: Catrina Lasher

Unexcused: Rebecca Oshlag

Approval of Minutes

R. Beatty made a motion to approve the minutes of the July 8, 2025 meeting with one minor change. J. Roach seconded it; motion carried.

Public Comment - None

Board Organization

Appointment of Subcommittees 2025-26

This was tabled until the September meeting.

Interim Library Director's Report

July 2025 Librarian Reports review

Reports from Interim Director Samantha Stryker, Librarians Elizabeth Beardslee, Matthew Hoople, Library Assistant Ellen Caton, and Library Visits Program Coordinator Lucine Kauffman were reviewed.

Leadership Genesee Candidate

The Library is planning to sponsor a candidate for Leadership Genesee in 2026.

Friends of the Library Update

The Friends will host their Friend of the Year reception on Saturday, September 13 at 11 am. They will honor Ryan Duffy and Tyler Angora from the Holland Land Office Museum.

Audit

The 2025 audit will be August 13-14 with Allied CPAs.

Legislature Meeting

Representatives from Genesee County libraries attended the legislature meeting on Monday, August 11 to request continued funding from the county.

Greater Rochester Health Foundation Grant – Library Visits

Lucine Kauffman applied for and was awarded a grant in the amount of \$29,591.80 for the Library Visits Program. The funds will go toward salaries, equipment and supplies (Large Print Materials/ AV etc.) and general expenses.

Patron Suspensions

One patron was recently suspended. Staff will meet prior to the start of the school year to best determine how to manage the after school crowd.

Committee Reports - None

Financial Reports

F. Oltramari made a motion and R. Beatty seconded to approve the following financial reports:

- Revenue Status Report, July 2025
- Appropriations Status Report, July 2025
- Bank Reconciliations, July 2025
- Approval of Invoices for Payment

Motion carried.

Communications - None

Unfinished Business

NYS Construction Grant Project

Clark Patterson Lee is working with the school district to submit the project for State Education Department approval.

Library Director Search

Applications for the Library Director position are due August 15th.

New Business

Review of Library By-Laws

This was tabled until the September meeting.

Appointment of Part Time Library Pages

J. Roach made a motion to appoint Megan Smith to the position of Library Page at \$15.85 per hour. M. Bohn seconded it; motion carried.

J. Roach made a motion to appoint Jamie Dawson to the position of Library Page at \$16.25 per hour. M. Bohn seconded it; motion carried.

Board Trustee discussion

R. Beatty made a motion to regretfully accept the board resignation of Catrina Lasher which was emailed to the board in July, with her last official meeting as August 2025. J. Roach seconded it; motion carried.

J. Roach made a motion to appoint Meg Chilano to fill Catrina Lasher's board seat. F. Oltramari seconded it; motion carried.

Executive Session

M. Bohn made a motion at 6:55 p.m. to go into Executive Session to discuss the nature of employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. R. Beatty seconded the motion. The motion passed unanimously.

J. Roach made a motion to exit Executive Session at 7:14 pm.
F. Oltramari seconded it; motion carried.

Adjournment

M. Chilano made a motion to adjourn the meeting at 7:14 pm.
F. Oltramari seconded it; motion carried.

Respectfully submitted,
Interim Director Samantha Stryker

Next Board Meeting: Tuesday, September 9, 2025, 6:00 pm, Gallery Room