

# **DRAFT**

## **Richmond Memorial Library Board of Trustees June 25, 2025**

The **June 2025 End of Year Finance meeting** of the Library Board of Trustees was held on Wednesday, June 25 at 6:30 pm. President Leslie Moma called the meeting to order at 6:24 pm.

Members present: Leslie Moma, Richard Beatty, Kristi Evans, John Roach, and Felipe Oltramari

Also present: Interim Director Samantha Stryker

Excused: Catrina Lasher, Rebecca Oshlag

**Public Comment - None**

### **Interim Library Director's Report**

None- Budget comments to follow financial reports.

### **Financial Reports**

After review and discussion of the latest disbursement status report and bank reconciliation report, John Roach made a motion and Kristi Evans seconded to approve the following financial reports:

- Board Warrant for Payment

Motion carried.

### **Approval of Budgetary Transfers**

Felipe Oltramari made a motion and Richard Beatty seconded to approve the following Budgetary Transfers:

\$700 to Staff Clerical from Staff Paraprofessional

\$770 to Staff Professional from AV

\$320 to Staff Part-Time from Workers Compensation

\$400 to Staff Part-Time from Staff Custodial

\$1500 to Staff Part-Time from Staff Paraprofessional

\$12700 to Staff Part-Time from Health Insurance Deductible

\$7000 to Online Resources from Library Programs

\$7455 to Online Resources from Books

\$420 to Payroll Processing from Office Supplies

\$309.55 to Library Materials Other from Imagination Library

\$1116 to Copiers from Microfilm

\$648.14 to Copiers from Telecommunications

\$2800 to Computer Equipment from Books

\$1300 to Computer Equipment from Legal Fees

\$2600 to Computer Equipment from Ebooks

\$700 to Computer Equipment from Professional Dues

\$400 to Computer Equipment from Library Programs

\$250 to Computer Equipment from Processing

\$1000 to Computer Equipment from Water/Sewer

\$600 to Computer Equipment from Equipment

\$225 to Computer Equipment from Travel

\$2186.56 to Fuel from Imagination Library

\$1701 to Electric from Microfilm

\$480 to Electric from Office Supplies

\$266.97 to Other Contract Expense from Custodial Supplies

\$237.24 to Software from Publicity

\$37.18 to Travel and Meetings from Legal Fees

Motion carried.

### **Status Update on 2024-2025 Budget**

Interim Director Stryker shared that the accountant will assist with closing out the budget year and making reports to state comptroller's office.

### **Adjournment**

Kristi Evans made a motion to adjourn the meeting at 6:37 pm.

John Roach seconded it; motion carried.

Respectfully submitted,

Interim Director Samantha Stryker